



LEONGATHA PRIMARY SCHOOL 2024 Parent Payments

Dear parent/guardian,

Leongatha Primary School is looking forward to another great year of teaching and learning and would like to advise you of Leongatha Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. *Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

Leongatha Primary School takes pride in offering quality learning programs in a safe and stimulating environment. The provision of these requires a large amount of time, equipment, materials and expertise. All monies received and/or raised by the school are used to finance learning programs and to maintain and develop our school's building and grounds. The difference between funds provided by the Department of Education through our School Resource Package and those required for this school to operate to the high standard that we expect, leaves a shortfall which our School Council attempts to raise through fundraising and voluntary Parental Contributions. This money is used to resource the teaching and learning programs we offer, the extra-curricular opportunities made available and to ensure the continued development of the schools facilities.

This amount is necessary to provide all the consumable materials used daily in the classroom as well as the books provided as part of the booklist, printed materials, student diaries, internet access, ipads, specialist class materials and other curriculum needs.

Other charges will arise throughout the year for camps and/or excursions, and these charges will be advised to parents through Compass closer to the time of the event.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

DOT COGHLAN
Principal

EMMA STEVIC
School Council President

LEONGATHA PRIMARY SCHOOL 2024 Parent Payments

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Student Stationery Packs and Classroom Consumables</i>	\$160.00
<i>Computer (iPad Program) – Provide and upkeep of school devices, peripherals and ICT Eg. Devices, class sets, device configuration, maintenance, server/system costs, photocopying and printing</i>	\$80.00
<i>Cultural Performances</i>	\$10.00
<i>ART Consumables</i>	\$15.00
<i>MUSIC Consumables</i>	\$10.00
<i>LANGUAGE (Chinese) Consumables</i>	\$10.00
<i>PHYS ED Consumables</i>	\$15.00
<i>STEM Consumables</i>	\$10.00
<i>Library Consumables</i>	\$10.00
<i>Online Learning Platforms – Digital and online subscriptions for learning</i>	\$15.00
Other Contributions - for non-curriculum items and activities	Amount
<i>School grounds maintenance and improvements</i>	\$25.00
<i>Total Amount 2024 Parent Payments</i>	\$360.00

Extra-Curricular Items and Activities

Leongatha Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These charges will arise throughout the year and these charges will be confirmed and advised to parents through Compass closer to the time of the event.

Extra-Curricular Items and Activities	Amount	
<p><i>[PLEASE NOTE THESE ARE COSTS BASED ON PREVIOUS YEARS and may not be the final cost].</i> <i>Leongatha Primary School is not asking for payment at this stage this is just a guide of what you could expect to be asked to pay leading up to these camps/excursions. These will be advised to parents through Compass closer to the time of the event.</i></p>		
<p><u>PREP</u> Teddy Bears Picnic – Mossvale Park Farm Visit Swimming Program</p>	<p>\$8.00 \$37.00 \$20.00</p>	<p>\$65.00</p>
<p><u>GRADE 1</u> Coal Creek Excursion Maru Wildlife Park Excursion Swimming Program</p>	<p>\$20.00 \$30.00 \$30.00</p>	<p>\$80.00</p>
<p><u>GRADE 2</u> Sleepover Zoo or Wildlife Excursion Swimming Program</p>	<p>\$25.00 \$47.00 \$60.00</p>	<p>\$132.00</p>
<p><u>GRADE 3</u> Cowes Camp Botanical Gardens Excursion Swimming Program</p>	<p>\$315.00 \$31.00 \$60.00</p>	<p>\$406.00</p>
<p><u>GRADE 4</u> Woorabinda Camp Maru Wildlife Park Swimming Program</p>	<p>\$220.00 \$15.00 \$30.00</p>	<p>\$245.00</p>
<p><u>GRADE 5</u> Melbourne Camp Aussie Hoops Swimming</p>	<p>\$350.00 \$27.00 \$60.00</p>	<p>\$437.00</p>
<p><u>GRADE 6</u> Wilsons Prom Camp Grade 6 Tshirts Grade 6 Interschool Sport Hat</p>	<p>\$340.00 \$36.00 \$20.00 \$8.00</p>	<p>\$404.00</p>
Total Extra-Curricular Items and Activities		



LEONGATHA PRIMARY SCHOOL 2024 Parent Payments

Financial Support for Families

Leongatha Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR) - (provide uniforms)*
- Instalment Options*
- Individual Payment Plans*

Please keep in mind, if beneficial, families can make small regular payments continually throughout the year to cover parent payments, camps, excursions, sport activities and swimming events.

For example: \$10, \$20, \$50 (an amount of your choice) weekly, fortnightly or monthly)

Individual Flexible Payment options to suit individual families can be set up (Weekly, fortnightly, monthly or per term). Statements will be posted each term to advise families of remaining balances.

Please make arrangements with Helen Drury (Business Manager)

Ph: 03 5667 4600. | Email: hdrury@leongathaps.vic.edu.au

Payment methods

The preferred method of payment is through COMPASS our school communication management system. Families will be able to make full payment or pay by 4 instalment payments each term. Individual Flexible Payment Options can also be arranged with our Business Manager – Helen Drury

COMPASS – online payment

Pay in full \$360 or by instalments of \$90 each term.

Term 1 – 29th January Term 2 – 15th April Term 3 – 15th July Term 4 – 7th October

Bpay

Quote Biller Code and Reference Number

(Biller Code and Reference Number will need to be requested from the office)

Pay in full or set up regular payments (weekly, fortnightly, monthly or per term)

DIRECT DEPOSIT

Account – Leongatha Primary School Council Official

BSB: 063-518. Account Number: 10033642

Please make sure to include your child's name in the reference.

EFTPOS/DEBIT CARD – CREDIT CARD – VISA/MASTERCARD

Available at the office.

INDIVIDUAL FLEXIBLE PAYMENT OPTION (FORM ATTACHED)

Make arrangements with Helen Drury (Business Manager) or if you prefer to complete the attached Individual Flexible Payment Option form and return to the office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.